

**PEP TIMEFRAMES  
CPS CASEFLOW COMMITTEE**

Action Step	Benchmark	1st	2nd	3rd	4th	5th	6th	7th	8th
		11/04	2/05	5/05	8/05	11/05	2/06	5/06	8/06
A. Improve the safety of children and the efficiency of & consistency among CW programs system-wide by more clearly defining the scope of CPS cases and the intake and assessment standards that guide caseworkers	A.1.a. Define scope of CPS/intake standards								
	A.1.b. Analyze WiSACWIS/make changes								
	A.1.c. Issue intake standards								
	A.1.d. Provide training on intake standards								
	A.1.e. Integrate policies into training				+BPP				
	A.2.a. Develop policy on multiple reports								
	A.2.b. Review policy on case finding/Issue # memo								
	A.2.c. Analyze WiSACWIS/make changes								
	A.2.d. Provide TA/consultation								
	A.2.e. Integrate policies into training					+BPP			
	A.3. Develop WiSACWIS report								
B. Increase our ability to help children remain safely at home by updating policy and expanding training and TA on safety assessment and safety planning	B.1.a. Update safety standards								
	B.1.b. Issue instructions/documenting safety								
	B.1.c. Refine tools in WiSACWIS				+BPP				
	B.1.d. Expand safety training curricula								
	B.1.e. Provide TA and consultation								
	B.2. Develop data sources for measurement								
F. Maintain and support family connections for children in OOH care by clarifying policies on family participation in case planning, visitation and establishing paternity	F.1.a. Develop policy on visitation								
	F.1.b. Revise ongoing standards								
	F.2. Develop procedures on ICWA								
	F.3. Develop data sources for measurement								
H. Maintain and support family connections for children in OOH care by searching for relatives as possible child placements	H.1. Develop policy on engaging families								
	H.2. Identify information shared with relatives								
	H.3. Policy on assessing safety with relative								
	H.4.a. Conduct survey of tribes and counties								
	H.4.b. Analyze survey data								
	H.5. Develop data sources for measurement								

[illegible]

**PEP TIMEFRAMES**  
**CPS CASEFLOW COMMITTEE**

Action Step	Benchmark	1st	2nd	3rd	4th	5th	6th	7th	8th
		11/04	2/05	5/05	8/05	11/05	2/06	5/06	8/06
N. Make family involvement in CW case planning a centerpiece of Ch. HFS 44 that governs practice and policy for children in OOH care	N.1. Identify items for Ch. HFS 44								
	N.1.1) Issue interim numbered memo								
	N.1.2) Reactivate Ch. HFS 44 workgroup								
	N.1.3) Complete draft for DHFS Administration								
	N.1.4) Send draft out for review								
	N.1.5) Conduct public hearings								
	N.1.6) Revise WiSACWIS as necessary				+BPP				
	N.1.7) Issue final rule								
	N.1.8) Provide training on rule								▶▶▶
	N.2. Identify items for Ongoing Standards								
	N.2.1) Issue interim numbered memo								
	N.2.2) Workgroup to revise standards								
	N.2.3) Complete draft of revised standards								
	N.2.4) Submit draft for review								
	N.2.5) Identify WiSACWIS revisions				+BPP				
	N.2.6) Issued revised Ongoing Standards								
	N.2.7) Provide training and technical assistance								▶▶▶